

The logo for Connor Institute features the word "CONNOR" in a serif font, enclosed within a thin rectangular border. To the right of this border is a solid olive-green square. Below the "CONNOR" text and the green square, the word "INSTITUTE" is written in a larger, serif font.

CONNOR

INSTITUTE

EPA Certified Renovator Training

Minimum Specifications and Requirements for Host Training Facilities

CONNOR INSTITUTE will deliver the full-day EPA Certified Renovator Initial course and the half-day EPA Certified Renovator Refresher course at various off-site locations on behalf of its clients, which will be required to provide or secure a suitable training facility for each class, and to bear any related facility rental costs, and student lunch, mid-morning and mid-afternoon refreshment costs.

To ensure that each such off-site training facility can accommodate a class of 20 students, provide adequate space for a series of EPA-required Instructor demonstrations and student hands-on exercises, and promote a comfortable learning environment, CONNOR INSTITUTE requires that the following minimum specifications be met before any client's class is scheduled in the CONNOR INSTITUTE's electronic training system, database and website:

- An Instructor's head table measuring at least 30"x60" and a chair.
- A separate small round or rectangular table and a chair to serve as the Instructor's registration check-in station.
- A separate small table or a projector stand/cart that will fit an LCD projector.
- An electrical power-strip and an extension cord.
- Rectangular tables for no more than four students each or round tables for no more than five students each, with chairs for each student.
- Adequate overhead lighting.
- A magnetic whiteboard or easels with paper pads, and non-permanent markers and erasers.
- A projection screen or other suitable flat white wall surface for projecting PowerPoint presentations from an LCD projector.
- A minimum 30'x30' or equivalent square footage open floor space for carrying out EPA-required Instructor demonstrations and student hands-on exercises.
- When possible, uncarpeted floors for use during certain EPA-required Instructor demonstrations and student hands-on exercises.
- Four doorways or a minimum of two doorways for use during an EPA-required Instructor demonstration and student hands-on exercise involving erecting a flapped doorway entry system.
- Suitable nearby bathroom and washing facilities.



General Classroom Layout



General Classroom Layout



General Classroom Layout from Instructor Point of View



Typical Instructor Area



Typical Instructor Supplies



Typical Registration Layout



Typical Renovator Work Supplies



Typical Work Area Four Required



Typical Work Area – Space Requirements